



POSITION DESCRIPTION

Title: Head Life Guard
Classification: Hourly Employee
Work Schedule: 32.50 hours per week, 8:30AM-3:15PM
Start Date: June 17-August 23, 2019
Report to: Program Coordinator
Work Site: The Bridge Center, 470 Pine Street Bridgewater, Massachusetts

DESCRIPTION OF POSITION:

The Head Lifeguard will be in charge of organizing, supervising and leading a water based program using the adaptive swimming pool that is designed to meet the needs of each summer camp participant. The Head Lifeguard is also in charge of our water-front; ensuring all staff are trained on equipment, and that equipment is in good condition throughout the summer. The Head Lifeguard will provide supervision, training, on-going instruction and evaluation to the summer camp lifeguards as well as counselors. Must have Lifeguard Certification and must have Watercraft Guard Certification.

Primary Duties & Responsibilities

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Ability and desire to work with individuals with disabilities in an outdoor setting where “campers come first”
- Ability and desire to work with persons of all ages, ability levels, and backgrounds in a dynamic outdoor environment which values growth and change of self and others
- Responsible for creating, analyzing and implementing skill and age appropriate aquatics activities for nine camp groups daily
- Excellent communication, time management, and organizational skills
- Ability to interact with and work as a team player with other staff, participants, volunteers, and participant’s families/caregivers
- Ability to complete accurate documentation forms on participants as required on a regular basis
- Responsible for the overall safety, cleanliness, and maintenance of pool and pond aquatics facilities
- Assures that all campers are safe with participating in aquatics activities
- Assures that lifeguards are attentive, timely, and hyperaware of all participants at aquatics activities at all times
- Responsible for assuring that appropriate pool checks and chemical checks are occurring daily
- Conduct pre and post equipment safety checks
- Report any safety hazards or structural repairs to the Program Coordinator



- Assist with crisis interventions for participants
- Weekly hours are subject to change depending on extended day campers

Supervision

This individual will work under and report directly to the Program Coordinator.

Job Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate. The work environments may include a business office, outdoor and indoor recreation venues.

Physical Requirements

Moderate physical effort generally required in performing duties under typical office conditions. Some physical effort required when performing duties in the field. This person must demonstrate the ability to, maintain a high level of energy, be comfortable performing multi-faceted projects in conjunction with day-to-day activities and the ability to lift and carry (short distances; up to 15') up to 80 pound occasionally. Requires the ability to physically maneuver over and/or upon terrain, surfaces or physical structures.

KNOWLEDGE AND SKILLS REQUIRED

- Must have Lifeguard Certification
- Must have Watercraft Guard Certification
- Must have 1 year prior lifeguard and supervision experience

Special Requirements

- Mandatory attendance:
 - a. Activity Leader Training, Tuesday May 21, 2019; 5-7pm
 - b. Activity Leader Training, Tuesday June 11, 2019; 5-7pm
 - c. All Staff Training, Monday thru Friday, June 17- June 21, 2019, 4:00pm-7:00pm
- Must have a valid driver's license
- Must be 21+ years of age
- Must complete and pass CORI/SORI/NSOPW
- CPR and first aid certified (recertification available during staff training)

Interested candidates should submit the following:

- Job application (<https://bridgecenter.campintouch.com/ui/forms/application/staff/App>)
- Resume

Please mail/email/fax to:

Abigail Ross

Program Coordinator



Year Round Programs and Summer Camps

The Bridge Center

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